

South Dakota Science and Technology Authority Board of Directors
Meeting Minutes
Thursday, June 16, 2016
Lead, South Dakota

The Board of Directors of the South Dakota Science and Technology Authority (SDSTA) convened at 8:09AM Mountain Time (MT) on Thursday, June 16, 2016 in the Education and Outreach (E&O) Building Conference Room at the South Dakota Science and Technology Authority, 630 East Summit Street, Lead, South Dakota.

MEMBERS OF THE BOARD IN ATTENDANCE IN PERSON

Mr. Paul Christen
Vice Chairperson Dana Dykhouse
Secretary/Treasurer Patricia Lebrun
Chairperson Casey Peterson
Vice Chairperson Ron Wheeler
Dr. Heather Wilson

MEMBERS OF THE BOARD IN ATTENDANCE BY TELEPHONE

Dr. Ani Aprahamian (by phone)
Dr. Robert Wilson (by phone)

SDSTA STAFF

Ms. Michele Baumann, Contracts Specialist
Ms. Billi Bierle, Sanford Lab Homestake Visitor Center Executive Director
Mr. Tim Engel, Legal Counsel
Ms. Nancy Geary, Chief Financial Officer
Mr. Mike Headley, Executive Director
Ms. Sharon Hemmingson, Business Services & Contracts Manager
Ms. Mandy Knight, Administrative Services Manager
Mr. KC Russell, Cultural Diversity Coordinator

ALSO PRESENT DURING ALL OR PART OF THE MEETING

Dr. June Apaza, Education and Outreach Director (BHSU)
Ms. Muffy Christen, Board member's spouse

ITEM 1. CALL TO ORDER

ITEM 1A. Roll Call

Chairperson Peterson called the meeting to order at 8:09 AM (MT). Roll call was held. All members were present in person except Dr. Aprahamian and Dr. Robert Wilson, who joined by telephone.

ITEM 2. APPROVE AGENDA

Chairperson Peterson asked for a motion to approve the agenda.

Motion by Mr. Wheeler and second by Mr. Christen to approve the agenda as presented. Motion passed unanimously.

ITEM 3. CONFLICT OF INTEREST DISCLOSURE

SDSTA Legal Counsel Mr. Tim Engel reported that the 2016 Legislature constituted a new state board called the Board of Internal Control. It has rule-making authority and its intention is to adopt a standard of conduct for all state employees under its jurisdiction, which includes this board. The Board of Internal

Control had their inaugural meeting on May 2. SDSTA Executive Director Mr. Mike Headley, SDSTA Chief Financial Officer Ms. Nancy Geary and Mr. Engel attended. It was mentioned during that meeting that it would be good practice for all state boards and commissions to have a conflict of interest disclosure at the beginning of their agenda at every meeting. Mr. Engel suggested if nothing is stated at the beginning of each SDSTA board meeting, then we will assume there is nothing to disclose. The state board has not yet adopted their conflict of interest policy or standards of conduct, but he believes they will have those documents in place within the next few months.

He also reported that House Bill 1214, which, generally speaking, makes the conflict of interest rules that apply to state employees (and discussed at the March 17 board meeting) also apply to SDSTA board members, will become effective July 1, 2016.

Mr. Wheeler reminded the board that he does have a conflict of interest with his SDSTA contract as the External Affairs Director which was discussed at a previous board meeting and approved. He said he does follow the SDSTA conflict of interest policy and no action is needed until his contract comes up for renewal in the next three years. Dr. Heather Wilson asked how to handle South Dakota School of Mines and Technology (SDSM&T) research projects that are housed in the Sanford Underground Research Facility? Mr. Engel replied that the statute is not in place yet and Dr. Heather is a non-voting board member. Mr. Engel suggested that if any board member is in doubt, they should disclose. Mr. Engel said it would be appropriate to revise the SDSTA conflict of interest policy after the state has finalized their internal controls.

ITEM 1B. INTRODUCT GUESTS

Chairperson Peterson said he neglected to ask audience members to introduce themselves at the beginning of the meeting and asked them to do so at this point.

ITEM 4. APPROVE MINUTES

Chairperson Peterson asked for comments, changes or corrections to the Minutes of the March 17, 2016 and April 19, 2016 meetings. Chairperson Peterson noted Mr. Headley's name was misspelled on page 4 of the March 17 meeting.

Motion by Mr. Wheeler and second by Ms. Lebrun to approve the Minutes of the March 17, 2016 and April 19, 2016 meetings as corrected. Motion passed unanimously.

ITEM 5. AUDIT COMMITTEE REPORT

ITEM 5A. Appoint Members to Audit Committee

Chairperson Peterson said he spoke to Ms. Lebrun and Mr. Christen and they agreed to accept appointment to serve on the Audit Committee for another year with Ms. Lebrun continuing as the Chair. Chairperson Peterson voiced his appreciation of their past, present and continued service.

ITEM 5B. Accept Audit Report Fiscal Year Ended June 30, 2016

Ms. Lebrun said the board had discussed the Audit Report Fiscal Year Ended June 30, 2015 at the March 17 meeting and said it is a clean report. She submitted the report for acceptance.

Motion by Mr. Wheeler and second by Mr. Dykhouse to accept the audit report fiscal year ended June 30, 2015 as presented. Motion passed unanimously.

ITEM 6. FINANCIAL REPORT

ITEM 6A. Financial Statements

Mr. Headley introduced Ms. Geary. She reported monthly budgets are on track and noted that at the end of June the Jonas science building renovation and Sanford Lab Homestake Visitor Center construction will be finalized and denoted as contributions. With these two projects listed as contributions, total assets will be lowered by approximately \$8 million. Ms. Geary also said the SDSTA will be transferring the operations contract from Lawrence Berkeley National Laboratory (LBNL) to Fermilab. Completion of this contract will be October 1, 2016. Also, the Ross Shaft rehabilitation contract with LBNL is effective through the end of December and that will also be transferred to Fermilab.

ITEM 6B. Fiscal Year 2017 Budget

Mr. Christen asked Ms. Geary to clarify what is included in the Board of Director's line item in the FY 2017 budget; she replied that it includes board stipends and travel, but the largest portion is due to the Lewis Burke Associates advocacy contract. She said the Visitor Center budget is down as a portion will be transitioning to the Homestake Visitor Center, Inc., on January 1, 2017. As the Visitor Center increases profit, the goal is to transition all of it to the Homestake Visitor Center, Inc. In regard to the federal funding, \$34 million has been estimated for total contracts and with the FY 2017 CAPEX budget, new funds being requested are \$4.9 million. Carryover funds are estimated at \$2 million for a total budget of approximately \$7 million. Chairperson Peterson asked where are the future funds and grants reflected for xenon purchase in the budget and Ms. Geary replied it is in the LZ portion.

Motion by Mr. Dykhouse and second by Mr. Christen to approve the FY 2017 budget. Motion passed unanimously.

ITEM 6C. Internal Controls Update

Mr. Headley reiterated Mr. Engel's comments about the state's internal controls first meeting and said they had discussed state wide code of ethics and code of conduct documents. Mr. Headley said the Internal Control Board plans to have a meeting each month. Ms. Geary has been designated as the SDSTA internal control officer and plans to attend these meetings along with Mr. Engel. Mr. Engel added that this is a priority of the Governor and the Governor urged every state agency to send a representative to future meetings.

ITEM 6D. May, Adam, Gerdes & Thompson Hourly Rate Increase

Mr. Headley said he had received a letter from Mr. Engel requesting a rate increase since overhead at the law firm has increased over the years and that the last increase was in 2009. Mr. Wheeler said the last pay increase was seven years ago and he feels that Mr. Engel has done an excellent job for the SDSTA. Dr. Robert Wilson asked about the bidding process and Mr. Engel clarified that state bid laws do not apply to SDSTA, and even under state bid laws, they do not apply to professional services contracts.

Motion by Mr. Wheeler and second by Mr. Christen to accept and hourly pay increase as presented. Motion passed by a vote of six yes and Mr. Wheeler voting "no."

ITEM 7. REPORT FROM THE EXECUTIVE DIRECTOR

ITEM 7C. Davis-Bahcall Scholars

Mr. Headley skipped to Item 7C and introduced Dr. Brianna Mount, Black Hills State University Research Assistant, who leads the Davis-Bahcall Scholars program. Dr. Mount thanked the board and asked each student to stand up, introduce themselves and declare their majors:

James Mayclin, Plankinton—Computer Science at Stanford University;
Theodore Savina, Sioux Falls—Physics and Engineering at University of Minnesota;
Hadassah Meyer, Madison—Physics and Astronomy at Brigham Young University;
Gina Selig, Rapid City—Biology at University of Hawaii;

Lucas Stephagen, Groton—Computer Science at University of South Dakota;
Sowmya Ragothaman, Vermillion—Mechanical Engineering at University of Kansas;
Alex Wiley, Arizona—Chemistry and Physics at Black Hills State University;
Trey Waldrop, Miller—Chemistry and Physics at Augustana University.

The board congratulated the scholars and wished them well.

ITEM 7A. SDSTA May Monthly Report and Sanford Lab Update

Mr. Headley began with a slide presentation and discussed safety performance. He said the Environment, Safety and Health Oversight Committee (ESHOC) will visit the lab July 6-8 and conduct a safety review. Mr. Headley then said the LZ activities are moving forward and that LZ had a Department of Energy (DOE) Critical Decision-2 (CD-2) Review in April 26-28, 2016; DOE would be considering the approval later this year. Mr. Headley said the University of South Dakota Foundation has agreed on a \$2 million loan to fund the remaining 500,000 liters of xenon. Also, the design has been finished for the surface warehouse modification and two bids from local contractors were received. They came in significantly higher than expected, but after meeting with each bidder, numerous value engineering items and specifications have been identified to bring the cost down. After a bidder has been selected, a short telephonic board meeting will need to be scheduled to approve this project, which would start late summer.

In regard to agency funding, the House and Senate are supportive of Sanford Lab and experiments but they are still trying to sort through the path forward.

Mr. Headley said there are a total of eight interns working at SDSTA in various departments this summer. He said the E&O Department is developing additional curriculum units and making great progress. Also, there are several maintenance projects underway, including the Yates parking lot repair, the Administration and Foundry Building roofing projects, and work on a tunnel from the Yates yard underground to the Yates Shaft.

In addition, Mr. Headley said the Long-Baseline Neutrino Facility/Deep Underground Neutrino Experiment (LBNF-DUNE) designs and plans are advancing. DOE is considering a CD-3A approval in late summer for far-site construction in 2017. He said the DUNE collaboration's membership continues to grow and is at 850+ members, 149 institutions and 29 countries. SDSM&T hosted a DUNE collaboration meeting in May with over 169 attendees. There were many positive comments about the meeting and the underground tours arranged at Sanford Lab.

Next, Mr. Headley said easements are in place to install a conveyor system. Excavated rock will be placed in the Open Cut using this conveyor system. The SDSTA is working with the South Dakota Department of Environment and Natural Resource (DENR) on a revision to the existing Homestake mining permit for the Open Cut and also awaiting a 60 percent design of the conveyor system next month to discuss with DENR. The provision is expected to be in place by the end of the calendar year.

He said Large Underground Xenon (LUX) completed its 300-day data run and is now in the 'end-game' calibration phase. MAJORANA (MJD) continues to make progress decommissioning and electrowinning has begun to reclaim any copper left behind in the acid baths. He said MJD is a DOE-funded project and an Operations Readiness Review is planned the last week in July to be held at Sanford Lab.

In regard to the Ross Campus laboratories, Mr. Headley said the Compact Accelerator for Performing Astrophysical Research (CASPAR) is completing final electrical hookups, safety reviews and a new radiation safety policy developed that has been reviewed by experts in that field. Dr. Robert Wilson asked about continued funding for CASPAR and its implications at Sanford Lab. Mr. Headley replied that the original proposal submitted by SDSM&T to the National Science Foundation was not approved,

but reconsideration of a smaller budget was approved for approximately \$130,000 a year for three years. He said the \$130,000 does include Sanford Lab operations expenses such as electricity.

Mr. Headley said Dr. Mount is also director of the Black Hills State University Underground Campus (BHUC) and she has been working with Berkeley on the Low Background Counters as well as two additional counters that will be installed by end of this summer.

Mr. Headley said the Cultural Advisory Committee (CAC) last met in February and SDSTA Cultural Diversity Coordinator Mr. KC Russell is the lab's main point of contact. During that meeting, the CAC generated a list of items/recommendations upon which they would like to see the SDSTA make progress. An action plan was pulled together and returned to CAC, and the SDSTA is providing a monthly summary to the CAC. One of the recommendations from CAC is to request a board member participate in their meetings. Mr. Headley said Ms. Lebrun has expressed interest; this would provide good communication between the SDSTA board and the CAC. Another recommendation is to include money in the indirect budget for E&O-related activities as the lab moves forward. Mr. Headley said in the FY2017 budget, \$200,000 has been set aside for this program.

Mr. Headley said the lab is making great progress on the Strategic Plan approved by the Board last year; several bullet points were discussed. He said an update will be provided at each meeting. Chairperson Peterson said he was pleased to see the advancement.

Ms. Lebrun followed up on the question she asked about at the last board meeting as to whether or not the Sanford Lab logo had been registered. Mr. Headley and Mr. Engel both replied yes and that the logo was registered last month. Mr. Headley discussed progress made by the Communications and Information Technology Offices as well as other major items including the Ross Shaft rehabilitation project, bolting at the triangle between Ross and Yates Shafts, and the water inflow project.

ITEM 7D. Facilities Master Plan

Mr. Headley briefly discussed the Facilities Master Plan (FMP) and asked the board to refer to the 'nearly-final' hard copy provided to them. He said the lab worked with Steve Dangermond of Dangermond Keene Architecture, who had helped develop the initial Deep Underground Science and Engineering Lab (DUSEL) FMP, to update it. He said the FMP does a great job providing context of the site, the challenges of the site and how to deal with the site going forward. He discussed the Ellison Hill property briefly, plans for the Education and Outreach Building, and the development of more efficient machine shop and warehouse capabilities. Mr. Headley said a request for proposal has been released for a designer to develop a conceptual design and cost estimate for the machine shop. He concluded the FMP discussion stating long term, after the Ross Shaft refurbishment has been completed, SDSTA will need to look at a game plan for the Yates Shaft.

Chairperson Peterson asked if the Ellison Hill property were acquired, could there be space available where indigenous people could hold a ceremony, if that were an opportunity in the future? Mr. Headley said staff will look into it.

ITEM 7B. Declaration of Surplus—Printers

Mr. Headley said the SDSTA had three copiers that were at end of life and thus declared surplus. A&B Business Solutions has provided leased replacement copiers under a Managed Services Agreement with the SDSTA.

ITEM 7E. Updated Risk Transfer Protocols

Mr. Engel provided a brief history of the original Property Donation Agreement detailing types of insurance required by each Contract and Project Sponsor and said it was driven by dollar values and the

minimum general liabilities were very high; \$1 million to \$5 million. This was not practical for smaller contractors. The Risk Transfer Protocols (RTP) were created several years ago by the SDSTA with consultation from an outside risk management firm. These protocols give the SDSTA's management more flexibility to make changes in certain circumstances. Mr. Engel went through the proposed changes with the board.

Dr. Aprahamian left the meeting at 9:30 AM.

He reported that limits were not lowered and requirements were not removed. He concluded that the updated Risk Transfer Protocol has been reviewed by the Office of Risk Management and they are comfortable with it. He said the process is that the RTP has to be provided to Homestake but they neither approve or disapprove. Homestake has confirmed receipt and it is ready to be approved by the board.

Motion by Mr. Wheeler and second by Mr. Dykhouse to approve the Risk Transfer Protocols as revised. Motion passed unanimously.

Motion by Mr. Wheeler and second by Mr. Christen to accept the Executive Director's report. Motion passed unanimously.

The board recessed at 9:55 AM and reconvened at 10:08 AM.

ITEM 8. CONTRACTS

ITEM 8A. USD Foundation Loan Agreement for Additional Xenon Purchase

Mr. Wheeler reported that last week the USD Foundation's executive committee approved a \$2 million proposal that will be on the same terms as the SDSU Foundation. The draft promissory note and loan agreement have been sent to Mr. Steve Brown, the President of the SDSU Foundation, for review and a motion is requested to accept the final loan agreement as well as to procure xenon.

Motion by Mr. Dykhouse and second by Ms. Lebrun to accept the loan agreement from the University of South Dakota Foundation, authorize the Chair in consultation with Legal Counsel to finalize the terms of the documents and for the Chair to sign the loan agreement and promissory note. Motion passed unanimously.

Chairperson Peterson thanked Mr. Wheeler for working on this. Mr. Wheeler thanked Mr. Dykhouse and Mr. Christen for their help as well as Mr. Tony Venhuizen from the Governor's office.

Motion by Mr. Wheeler and second by Ms. Lebrun to authorize the Executive Director to procure up to 500,000 liters of xenon once the loan documents are executed. Motion passed unanimously.

ITEM 8B. Ellison Hill Option

Mr. Engel asked Mr. Headley to explain to the board why the SDSTA would like to purchase Ellison Hill. Mr. Headley said the option to purchase has been discussed throughout the years and near term, the SDSTA would like to use the flat area as lay down space for operations and near term construction, in the longer term as a main access to the lab. Mr. Engel then discussed the Ellison Hill Option document and said the purchase option is \$600,000 and the SDSTA would receive a credit for the option purchase price already paid, which is \$45,000. The deadline to exercise this option is November 1, 2018. He said there is asbestos, lead paint and other items that would require remediation at an estimated cost of \$285,000.00, which cost includes an appropriate contingency. Under the terms of the option, Homestake has agreed to share in some of the remediation cost. SDSTA is also exploring state and federal grant funds for remediation costs. It may also be required that a Contractor hired by the funding source be allowed access to the property to conduct a Phase 1 and a Phase 2 environmental assessment. He said Homestake indicated that they do not want to manage any remediation. The other issue is the timing of

the exercise of the option because some remediation may need to be completed before the SDSTA takes ownership of the property. Mr. Engel said the source of funds would be the remainder of the Sanford gift funds and SDSTA is waiting for Mr. Sanford to formally concur on the use of the funds for that purpose. Mr. Dykhouse said he had talked to Mr. Sanford and he said it should not be a problem, but the document will not be signed and returned until late June.

Motion by Mr. Wheeler and second by Ms. Lebrun to authorize the Chair, in consultation with the Executive Director and Legal Counsel, to exercise the option for the purchase of the Ellison Hill property as such time and upon such terms as the Chair deems appropriate. By roll call vote, the motion passed unanimously.

ITEM 8C. External Contracts

Mr. Headley submitted a summary of external contracts for information only.

ITEM 9. EXECUTIVE SESSION

Motion by Mr. Dykhouse and second by Mr. Christen to enter into executive session to discuss personnel matters and to consult with legal counsel concerning contractual matters. By roll call vote, the motion passed unanimously.

The board recessed at 10:27 AM for Executive Session and reconvened at 10:47 AM.

ITEM 10. REPORT FROM EXECUTIVE SESSION

Chairperson Peterson reported that the board consulted with legal counsel concerning legal and contractual matters. No action was taken.

Motion by Ms. Lebrun and second by Mr. Christen to approve the executive session report. Motion passed unanimously.

ITEM 11. POLICIES AND PROCEDURES

ITEM 11A. Annual Review of Policies and Procedures

Mr. Headley discussed that the SDSTA has been reviewing policies and procedures on a quarterly basis and that no further policy changes are being presented at this time.

ITEM 11B. Sign Annual Statements

Administrative Services Manager Ms. Mandy Knight collected annual statements signed by each board member affirming compliance with SDSTA Policy 3:27 Financial Conflict of Interest.

ITEM 11C. Briefing of New Conflict of Interest Law

Mr. Engel discussed House Bill 1214 as it relates to the new conflict of interest law. He said it is effective July 1, 2016 and applies to a number of boards including the SDSTA board. Similar legislation adopted in 2015 only applied to state employees; the legislation adopted in 2016 applies to state boards and commissions. The statute applies only if a board member derives a direct benefit from a contract with the SDSTA or the state, or if the contract involves the SDSTA or another entity with responsibility of subject matter similar to the SDSTA such as research arms of the colleges and universities. He said direct benefit means if you: 1. Own 5 percent or more of the contracting entity then a conflict of interest exists. 2. Derive income from the contract or the entity that is a party to the contract 3. Acquire property under the contract. 4. Serve on the Board of Directors of the entity that benefits from the contract. Mr. Engel said one of the four categories mentioned above is what it takes to create a conflict.

Mr. Engel requested that each board member send him an email with a list of items that could be a conflict and he will review them and help them determine if they need to request a waiver. He explained

that if a written disclosure was required, it is filed with the Bureau of Human Resources for state employees, and if it is within the 2016 Legislation, it will be filed with the Auditor General, which is the Legislator's Auditor. In regard to penalties, it is a Class 1 misdemeanor. Guidance documents from the Governor's office were emailed to the Board last week and Mr. Engel said the documents outline the process as well as a decision matrix. Mr. Engel requested that an item for conflict of interest disclosures and waivers be included on the agenda for the next meeting.

ITEM 12. ANNUAL REPORT OF FERMI RESEARCH ALLIANCE (FRA)/SDSTA CONFLICT OF INTEREST MITIGATION PLAN

Mr. Engel said that Mr. Headley has a dual role as the Executive Director of the SDSTA and as the Far Site Division Head reporting to Fermilab. He said this could result in a conflict of interest. In order to mitigate and manage any such conflicts, last year a Conflict of Interest Mitigation plan was created by the Fermilab General Counsel Mr. John Myer and Mr. Engel. The plan recognizes Mr. Headley has conflicts, provides examples of conflicts and establishes how they would be mitigated. The plan also has a reporting requirement in that Mr. Headley would send an email to Mr. Myer and Mr. Engel describing the conflict and how Mr. Headley would mitigate it. What has been discovered over time is that Mr. Headley has removed himself from the conversation before a conflict has ever arisen. Due to this, it is recommended that the plan be revised to state that Mr. Headley would provide a list of potential conflicts he removed himself from each month to the board. Mr. Engel would then provide the summary to Mr. Myer.

ITEM 13. REPORT FROM NOMINATING COMMITTEE

Mr. Dykhouse reported that he and Dr. Ani Aprahamian, comprising the Nominating Committee, teleconferenced on May 20 to discuss nominations. Mr. Dykhouse proposed the following slate of officers for the fiscal year beginning July 1, 2016:

Chairperson: Mr. Casey Peterson

Vice-Chairperson: Mr. Dana Dykhouse

Vice-Chairperson: Mr. Ron Wheeler

Secretary Treasurer: Ms. Patricia Lebrun

ITEM 14. ELECT OFFICERS

Chairperson Peterson asked if there were nominations from the floor. There were none and following the prescribed election procedure a motion was made:

Motion by Mr. Christen and second by Mr. Dykhouse to accept the report from the nominating committee and to elect the slate of officers as presented. Motion passed unanimously.

ITEM 15. CONFIRM DATE AND TIME OF NEXT MEETING

Chairperson Peterson asked if anyone had concerns with the next board meeting scheduled for Thursday, September 22, 2016. The board said they prefer an earlier meeting start and agreed to meet at 8:00 AM (MT).

ITEM 16. BOARD COMMENTS

Dr. Heather Wilson mentioned the DUNE collaboration that was held at SDSM&T in May and said there will be another site visit from the National Institute for Occupational Health Administration (NIOSH) hosted by SDSM&T.

Mr. Wheeler said it was a good meeting and appreciates all the board help from Ms. Knight and welcomed new SDSTA Contracts Specialist Michele Baumann on board.

Mr. Dykhouse thanked Mr. Headley and the SDSTA staff for hosting the South Dakota Chamber of Commerce and Industry Board of Directors yesterday for an underground tour. He said the comments he heard were that they were impressed with the Sanford Lab.

Mr. Christen said the Sanford Lab needs to continue getting the word out about work being performed at the facility to the eastern side of the state. He also said that he has sat on some major boards in the United States and this report is the most detailed report he has ever seen and is well done. However, he said he would like to see the report condensed down, if feasible. Mr. Headley commented that the board report does serve as a dual purpose as a similar report is also provided to the DOE on monthly activities at the lab.

Ms. Lebrun said this was a good meeting and discussion on serious issues. She said the staff is doing an amazing job.

Dr. Bob Wilson said he attended the DUNE collaboration last month and thanked the SDSM&T for hosting it. Dr. Bob Wilson said as a new board member, he would like to express his appreciation to the board officers for their support as well as with the xenon initiative and its successful outcome.

Mr. Headley reminded the board that the Facilities Master Plan will be reprinted after typos are corrected and the board will be sent 'final' copies in the mail in the next few weeks. He also thanked Ms. Knight and Ms. Baumann for their support with the board meeting. He also thanked the board and said with the SDSTA in its tenth year, it's amazing how bright the future looks. Lastly, he thanked the SDSTA team and said they are an amazing group of folks who are making it happen each day.

Chairperson Peterson said he echoed what Mr. Headley said and cheers to the team. He asked the board members if they liked the new board meeting location in the Education and Outreach Conference room and they all agreed. He expressed a preference for the E&O conference room instead of the Administration Building's 2nd Floor Vault, and Ms. Knight said she would relocate future board meetings. He then reminded the board of the luncheon at the Visitor Center with the SD Chamber board.

ITEM 17. ADJOURN

Chairperson Peterson asked if anyone had any other questions or comments, then called for a motion to adjourn.

Motion by Ms. Lebrun and second by Mr. Dykhouse to adjourn. Motion passed unanimously.

Meeting adjourned at 11:35 AM.